

## Region Rep

- Position:** Foster reciprocal communication between the region and the:
1. Board of Directors of the Michigan Organization of Diabetes Educators (MODE).
  2. American Association of Diabetes Educators (AADE).
  3. Diabetes Outreach Networks
  4. American Diabetes Association (ADA)
- Appointment:** Position appointed and/or elected by each region of MODE. When an organized regional group is not established, the Region Representative will be appointed by the President of MODE. Must be an active member of MODE and AADE. Can delegate specific tasks.
- Responsibilities:**
1. Participates with full voting privileges in all meetings of the Board of Directors and general membership.
  2. Serves as a liaison by communicating the:
    - a. Perspective of the region membership on issues pertinent to MODE.
    - b. Activities of the region via an email in word document format to the:
      - Secretary of MODE for inclusion in the meeting minutes at each Board of Directors meeting.
      - Editor of The Exchange for inclusion in the newsletter.
    - c. Activities of the region via verbal report at General Membership Meetings.
    - d. Activities, issues, and perspective of the MODE Board of Directors of the region membership.
  3. Solicits information from the region membership as requested (e.g. obtains and submits information for the Resource Catalog).
    - List of Diabetes programs and support groups in their region.
  1. Facilitates networking of region membership by:
    - a. Contacting new members to seek their involvement in MODE and/or region activities. Initiate a “buddy” approach to make them feel welcome at region meetings, general membership meetings and BOD meetings if interested.
    - b. Making phone, mail, or personal contacts to communicate member concerns/interests.
    - c. Organizing forums/activities to promote interactions of members in the region.
  2. Delegates attendance at MODE Board Meetings to an alternative region representative if unable to be present at the meeting, or sends a written report.
  3. Maintains MODE regional records or delegates this task.

4. Responsible for recording and distributing minutes from region meetings or delegates this task.
5. Responsible for the yearly monetary budgeted allocation from the MODE Board, and a report of its use for the Treasurer.
  - Each region will be allocated \$100.00 per year for regional expenses.
  - Additional monies for travel for: Region 1 - \$445.00 and Region 2 - \$300.00.
6. Encourages members to nominate candidate(s) as MODE Diabetes Educator of the Year.
7. If applicable, responsible to participate in the community meetings of the American Diabetes Association (ADA) and report to the Board of Directors on ADA activities in their community.
8. Each region will receive \$250.00 to allocate to one or more minority health professionals to diabetes-related program.
9. Assist the Program Chair in conference planning/manpower if they are in the region in which the conference is located.

**Related Policies:**

1. Each region will be allotted \$100 per year for regional expenses and the Regional Representative will be responsible for spending the money for regional activities. The Board of Directors upon the recommendation of the Finance Committee will adjust this amount annually.